

STEELCASE INC  
Form DEFA14A  
May 14, 2008

**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549**

**SCHEDULE 14A**

Proxy Statement Pursuant to Section 14(a) of the Securities  
Exchange Act of 1934 (Amendment No. )

Filed by the Registrant   
Filed by a Party other than the Registrant

Check the appropriate box:

- Preliminary Proxy Statement
- Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))**
- Definitive Proxy Statement
- Definitive Additional Materials
- Soliciting Material Pursuant to §240.14a-12

**Steelcase Inc.**

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(Name of Registrant as Specified In Its Charter)

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(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

Payment of Filing Fee (Check the appropriate box):

- No fee required.
- Fee computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11.

1) Title of each class of securities to which transaction applies:

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2) Aggregate number of securities to which transaction applies:

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3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):

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4) Proposed maximum aggregate value of transaction:

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5) Total fee paid:

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- Fee paid previously with preliminary materials.

o Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

1) Amount Previously Paid:

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2) Form, Schedule or Registration Statement No.:

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3) Filing Party:

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4) Date Filed:

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**STEELCASE INC.**

**\*\* IMPORTANT NOTICE \*\***

**Regarding the Availability of Proxy Material**

You are receiving this communication because you hold shares in the above company, and the material you should review before you cast your vote is now available.

**This communication presents only an overview of the more complete proxy material that is available to you on the Internet. We encourage you to access and review all of the important information contained in the proxy material before voting.**

901 44TH STREET SE  
GH-2E-06  
GRAND RAPIDS, MI 49508

**Shareholder Meeting to be held on June 26, 2008**

**Proxy Material Available**

Notice of Annual Meeting and Proxy Statement

Annual Report

**PROXY MATERIAL - VIEW OR RECEIVE**

**You can choose to view the material online or receive a paper or e-mail copy. If you want to receive a paper or e-mail copy of these documents, you must request one. There is NO charge for requesting a copy. Requests, instructions and other inquiries will NOT be forwarded to your investment advisor.**

**To facilitate timely delivery, please make the request as instructed below on or before June 12, 2008.**

**HOW TO VIEW MATERIAL VIA THE INTERNET**

Have the 12 Digit Control Number(s) available (located on the following page) and visit: [www.proxyvote.com](http://www.proxyvote.com)

**HOW TO REQUEST A COPY OF MATERIAL**

- 1) BY INTERNET - [www.proxyvote.com](http://www.proxyvote.com)
- 2) BY TELEPHONE - 1-800-579-1639
- 3) BY E-MAIL\* - [sendmaterial@proxyvote.com](mailto:sendmaterial@proxyvote.com)

\*If requesting material by e-mail, please send a blank e-mail with the 12 Digit Control Number (located on the following page) in the subject line.

*See the Reverse Side for Meeting Information and Instructions on How to Vote*

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**Meeting Information**

Meeting Type: Annual  
Meeting Date: June 26, 2008  
Meeting Time: 11:00 a.m. Eastern  
Daylight Time  
For holders as of: April 28, 2008

**Meeting Location:**

Steelcase Inc. Global Headquarters  
901 44th Street SE  
Grand Rapids, Michigan 49508

**Meeting Directions:**

For meeting directions, please visit:

[www.steelcase.com/grmaps](http://www.steelcase.com/grmaps)

**How To Vote**

**Vote In Person**

You may vote your shares by attending the annual meeting in person. At the meeting you will need to request a ballot to vote these shares. If you hold your shares in street name, that is, your shares are registered in the name of a bank, broker or nominee, you must vote your shares in the manner required by such bank, broker or nominee.

**Vote By Internet**

To vote *now* by Internet, go to **[WWW.PROXYVOTE.COM](http://WWW.PROXYVOTE.COM)**. Use the Internet for electronic delivery of information and to transmit your voting instructions up until 11:59 p.m. Eastern Daylight Time on June 25, 2008. Have this

notice in hand when you access the web site and follow the instructions.

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**Voting items**

The annual meeting of shareholders of Steelcase Inc. will be held on Thursday, June 26, 2008 at 11:00 a.m. Eastern Daylight Time at Steelcase Inc. Global Headquarters, 901 44th Street, SE, Grand Rapids, Michigan 49508, for the following purpose:

1. Election of four Directors (terms expiring in 2011)

**Nominees:**

01) Earl D. Holton

02) Michael J. Jandernoa

03) Peter M. Wege II

04) Kate Pew Wolters

2. To transact such other business as may properly come before the meeting.

**The Board of Directors recommends a vote FOR all of the nominees for Director.**

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